

**Gas Permit Fees are assessed as follows:**

**\$30.00 plus \$4.00 per outlet/shutoff**

<b>Relocation of a Gas Meter or Commercial Meter Release</b>	<b>\$30.00</b>
<b>Building Code Verification Letter</b>	<b>\$25.00</b>
<b>Modification to an Existing Permit</b>	<b>\$25.00</b>
<b>Administrative Fee for beginning work without a permit</b>	<b>\$250.00</b>
<b>Re-inspection Fee</b>	<b>\$75.00</b>

**A 2% State Levy will be assessed on the permit fees listed above.**

**\$5 Technology fee is assessed on all permits.**

**Additional Provisions:**

Permits for Fat/Oil/Grease Producing equipment require a plumbing permit for FOG regulation compliance prior to issuance.

Only one address per application.

Duplex, townhouse, or condo (for sale), fees calculated on each individual unit.

Apartment (for rent), fees calculated per building.

All applications must be filled out completely with contract value, complete physical address, contractor's State Registration number, and Master Tradesman's signature or they cannot be processed.

Buildings used for governmental purposes and churches are not exempt from permitting fees. In special cases, if permits for a City of Virginia Beach or Virginia Beach Schools are to be charged internally, the following information is required on a written authorization from the project manager:

1. The city representative's name responsible for all financial transactions for the job
2. The representative's department
3. The representative's contact phone number
4. The complete InSite Account Code Sequence to be charged.